

**DEVELOPMENT DIRECTOR**

**You are the ideal candidate as the Development Director if you:**

* Share in our passion for saving the lives of the unborn and reaching people for Christ.
* Love speaking with people, getting to know their stories and developing genuine relationships.
* Enjoy thanking people for their generous gifts.
* Help others feel valued and encouraged.
* Have developed speaking, including public speaking, and writing skills.
* Have confidence in your ability to secure major gifts.
* Have a Bachelor’s degree in nonprofit management, communications or related field.
* Have experience in nonprofit development, fundraising or related field.

**If this describes you, here is what to expect:**

SCHEDULE**:** Full-time, 37.5 hours/week

SALARY:$55K-$75K for the ideal candidate, based on experience

BENEFITS: **•** Health insurance

• 10 days of vacation

• Limited remote work options after 6-month probationary period

RELATIONSHIP:Reports to CEO, collaborates with Directors, supervises Event Coordinator

**You would be responsible for:**

* Helping to achieve strategic goals of development/fundraising plan.
* Establishing relationships with current supporters and manage existing portfolios.
* Identifying new life-affirming members of our community in which to develop, cultivate and maintain authentic relationships.
* Maintaining and growing membership in our monthly giving community, Heroes for T.R.U.T.H.
* Clearly communicating Mosaic PHC’s vision, mission and goals to supporters through personal meetings, phone calls, email, text and more.
* Speaking with supporters about their philanthropic goals (including planned giving) and help them achieve those goals.
* Evaluating giving capacity and inviting supporters to renew and upgrade their gifts based on their capacity and philanthropic goals.
* Continually acknowledging supporters for their gifts and commitment to the mission.
* Continually seeking to improve retention and acquisition rates, report on these and other metrics.
* Seeking, writing and submitting grant applications that further the mission of Mosaic PHC.
* Supervising Event Coordinator in order to achieve fundraising goals.
* In conjunction with Finance Director, maintaining accounts for Amazon Smile, Facebook donations, GuideStar, BBB, CFC, etc.
* Utilizing and updating current financial database.
* Performing other duties as required.
* Providing your own transportation to office and on-location meetings.